

## SELECTBOARD MEETING MINUTES

January 21, 2013

Present: Jim Ameden, Kevin Beattie, Steve Prouty, Bob Cowles, Peter Pagnucco, Duane Hart, Kelly Pajala, Mike Bernhardt, Bob and Jackie Borella, Emmett Dunbar, patty Eisenhower, Sharon Crossman, Paul Gordon

Meeting called to order at 6:00 p.m.

At 6:00 a motion was made and passed to go into executive session for employee matters.

Came out of executive session at 7:05.

**Pay orders** were signed.

**Announcements-** The Conservation Commission is looking for a secretary to replace Marge Malko, who is leaving the position.

**PACE program-** Bob and Jackie Borella were in to explain the program. PACE stands for Property Assessed Clean Energy. It is a program to help homeowners finance energy improvements to their home. It has been in planning stages for several years, but there isn't funding in place at this time. The town forms an "energy district" so that residents can apply for funding. Repayment is made back through through a system similar to a property tax. A lien is filed and stays with the property until it is paid off. Efficiency Vermont can be the administrator for the program. It must be voted at Town Meeting for a town to become an assessment district. Some information about the program will be able at Town Meeting.

**Manchester Skate Park Committee-** Patty Eisenhower spoke of asking for an appropriation from Londonderry of \$2500 for rebuilding the skateboard park in Manchester. However, no specific request was made and the board took no action.

**Pingree Park-** Jessica Citera didn't come tonight, but she is working to put together some fundraising efforts for the park.

**Montessori School-** Emmett Dunbar asked to put on the warning an appropriation of \$1900. He had financial information for the school, but after discussion it seemed to be inaccurate. The school owes approximately \$8000 in delinquent property taxes. They are currently paying \$200/month toward the taxes owed. The board was concerned that there are other liabilities that the school may have that were not reported on the financial information presented. There was no motion made for the appropriation, the board took no action, and returned the financial information that was presented. The board advised

Emmett that the school could petition to be put on the warning. The petition would be due by Jan. 24<sup>th</sup>.

**Friendship Club-** Sharon Crossman is in regarding the Thompsonburg schoolhouse property. There was discussion about asking for tax exemption vs. donating the land to the town. The board wasn't sure whether the selectboard could accept the property without a town vote, and will investigate the question.

**Town Clerk items-** There will be a rabies clinic at the Town Office on March 11<sup>th</sup>.

Kelly is seeking bids for putting a handicap ramp at the front entrance. There is some grant money available for this type of project.

**Town website-** Paul Gordon reported that the website has been caught up and is up to date.

The **minutes** of the January 7<sup>th</sup> meeting were approved and signed.

**Roads and bridges-** Salt usage to date- 305.5 tons, sand usage- 840 yards.

The truck repairs talked about at the last meeting are done.

The International has a problem with the side dump. He will be working to correct it.

Andy Lavalley is still working on his CDL permit. The target is for him to complete it in February.

**Glebe View Lane-** The landowner who owns both sides of the Class 4 section of the road would like to see if the town will throw it up. Marc Waldo, the caretaker, has been in touch with the selectboard. The board is not interested in throwing up any Class 4 roads. Kevin will contact Marc.

**Fabric rolls-** The Town of Pomfret has road fabric rolls for sale for \$300/roll. A motion was made and unanimously passed to purchase four rolls.

**Liquor Board-** Liquor licenses were issued to Clark's IGA and Mike and Tammy's. The Tobacco License for Clark's was tabled until the required fee is sent in.

## **Old business-**

There are no new appropriations requests for the warning.

## **New business-**

The Congregational Church has petitioned for tax exemption for the parsonage. The board needs to investigate whether the property will qualify for exemption before it gets put on the warning.

A special meeting was scheduled for Friday, January 25<sup>th</sup> at 5:00 to finalize and sign the warning.

**Town meeting start time-** After deliberation, a motion was made and unanimously passed to start town meeting at 10:00 AM this year and at 9:30 in 2014.

The annual Highway Mileage Certificate was signed. There are no changes in highway mileage.

Purchase of a **York Rake** was tabled until after Town meeting.

The RFP's for planning and design for remodeling the Town Office have been sent out by the Planning Commission. There will be a showing on January 28<sup>th</sup>.

**Purchasing policies-** A motion was made and unanimously passed to adopt the draft policies as written.

The board appointed Esther Fishman and Maureen Cronin to be co-chairpersons for **Greenup Day**, subject to their being willing to do it.

**Fisher and Fisher bill-** There was discussion of trying to keep good controls on town officials calling Fisher's office. Also we want to ask for quarterly billing.

Duane asked about changes to the Personnel Policy. There are a couple of changes he would like to see made.

The board looked at two bids received for town building **cleaning services**. A motion was made and unanimously passed to stay with Missy Baird for cleaning.

**Meeting adjourned at 9:30.**