

SELECTBOARD MEETING MINUTES

February 4, 2013

Present: Kevin Beattie, Steve Prouty, Bob Cowles, Peter Pagnucco, Duane Hart, Kelly Pajala, Mike Bernhardt, Bob Borella, Paul Gordon, Garrison Buxton for GNAT

Meeting called to order at 7:00 p.m.

Pay orders were signed.

Announcements- Candidate's Night February 12th at 6:00 PM.

GNAT will be filming Candidate's Night.

Visitors and concerned citizens-

Energy Coordinator- A motion was made and unanimously passed to appoint Bob Borella as energy coordinator. Steve asked if Bob had any connection with Efficiency Vermont that could be a conflict of interest. Bob has no business ties but will remain vigilant for any potential conflicts of interest. Bob asked about being in contact with our website administrator. Kevin will get the contact information to him.

Treasurer items- Sullivan, Powers, and Co. have completed the **2012 audit**. A report will be forthcoming.

Funds listed in the Annual Report- Many of the funds listed in past annual reports have no paper trail and no records of them, other than mention in the report. Mike asked for the board to consider dissolving funds which have no known purpose at this time. The ones listed which the board will look at for possible elimination include bridges, Williams Park Dam fund, 911 reserve fund, new equipment fund, Town Hall repair fund, town buildings, highway surplus fund, and garage construction fund.

Payroll service- Mike asked the board to consider going to an independent payroll service for town payroll. He estimates that doing payroll in house costs \$3500-4000 per year. An independent service will cost \$4-5000 per year. A payroll service would take care of tax filings as well as the payroll itself. Employee time cards would still need to be collected in house and the information forwarded to the service. A motion was made and passed unanimously to have Mike investigate further.

Appropriations requests- In light of the increasing number and dollar amounts of appropriations requests presented to the town, Mike threw out an idea of appropriating an

amount of money to United Way, and referring requests to them. This wouldn't include such organizations as the fire departments, the medical center, etc.

Route 100 Scenic Byway- Matt Mann was in to see if the board had reviewed Corridor Management Plan. The plan needs to be approved by the board by mid February. The board will have a special meeting on Feb. 12th after Candidate's Night and can approve the plan then.

Kelly said she would work on improvements to the sections about Londonderry.

There is a public hearing regarding the Byway scheduled for March 13th at the Londonderry town office building. The Vermont Department of Travel and Tourism is taking over the Byway program, effective in June. We still need to find someone in town to take on the position of Byway Coordinator.

Culvert inventory- Duane asked Matt Mann who to work with at WRC to update the culvert inventory. There was also discussion about the state's Road Codes and Standards. WRC is asking for comments on the latest draft.

Town Clerk items- The Warning is up on the website. Tina will have the Town Report done by the end of the week. We are printing 1000, with just over 800 to be mailed.

Kathy Stone has been appointed as Justice of the Peace.

Handicap ramp- We got one estimate from Wright Construction for about \$25,000. It's not likely we'll move ahead with it at this time.

Rabies clinic- Scheduled for March 11 at the Town Office.

The **minutes** of the January 21st and 25th meetings were approved and signed.

Roads and bridges- 4 tires were purchased for the 550.

There are several trainings coming up in late winter and spring that the crew will be attending.

Wayne would like to hire some backup personnel. Wayne Blanchard will do it, but we need to get him drug tested and take care of employment paperwork. Duane would like to have at least a couple of others as well. We will move ahead with getting some people on board.

The board approved and signed an Excess Weight Permit for RK Miles.

Old business-

CDBG Subgrant Agreement- This is the agreement to cover 25% of the Hazard Mitigation buyouts funding, to be covered by a Community Development Block Grant. After discussion, a motion was made and unanimously approved to sign the subgrant agreement.

The floor drain tank at the garage has still not been pumped. Kevin will contact C&J Septic to further getting it done.

We have received a 3000 gallon fuel delivery.

New business-

Small amounts of sand for residents- AOT has an issue with the public coming in to the sand shed to get sand. The board decided to keep a pile of sand at the Transfer Station that the public could have access to. Kevin will make up a notice to that effect directing members of the public to the Transfer Station.

Meeting adjourned at 9:30.