

SELECTBOARD MEETING MINUTES

April 15, 2013

Present: Jim Ameden, Steve Prouty, Peter Pagnucco, Paul Gordon (by speaker phone), Kevin Beattie, Duane Hart, Melissa Hart, Kelly Pajala, GNAT TV, Frank from Innovative Surface Solutions, Marguerite Warner

Meeting called to order at 7:00 p.m.

Pay orders were signed.

Innovative Surface Solutions- Frank from the company gave the selectboard a presentation of what his company has to offer for liquid deicers and summer road liquid salt solutions. The board will take a closer look at these options.

BCA training- There is training for BCA members on May 9th. Kelly and Sandra Clark will be training. Kelly asked if any selectboard members could attend.

The **minutes** for the 4/1 meeting were approved and signed.

Roads and bridges-

Dump box for the '02 Mack- Duane will put out an RFP for the dump box replacement.

Work plan- Duane has put together a work plan for the summer.

Bills from Nortrax- The bills for grader repairs and service, and for a cylinder for the backhoe, are significantly over what was quoted. They didn't give the town any notice that the bills would be higher than quoted. The board agreed that this is not acceptable and we should see about getting the bills reduced before paying them. Duane will contact them.

TJ Kurjiaka has given his notice that he is leaving employment with the town. He will stay on for two weeks. There was discussion about hiring for replacement. We will advertise in the Message, the town website, and posters around town. Duane asked about the remaining two crewmembers putting in overtime until a replacement is hired.

Culverts- Duane would like to purchase 340 feet of ADF high performance culvert at a cost of \$3712, from Giddings. A motion was made and passed unanimously to proceed with the purchase.

Paving- Plans aren't finalized yet for this year's paving.

Transfer Station-

Asbestos issue- The consensus is to have TAM handle the cleanup. A motion was made and unanimously passed to have Bob Fisher draft a letter to Iron Horse Roofing saying that we hold the company responsible for the cleanup costs. A motion was made and passed unanimously approving expenditure of up to \$4000 for the cost of cleanup.

Liquor Board- The board approved a liquor license for Turner Enterprises (American Grill).

Old business-

Town Service Officer- A motion was made and passed unanimously to appoint Chris Blackey as Town Service Officer.

Purchasing Policy- After discussion and looking at options, some changes were made to better accommodate certain ongoing and frequent purchases such as gravel. Paul would also like some wording that would specify dealing with local vendors when possible.

Cole Company Agreement for the Town Office Planning Project- The board would like some wording changes to the agreement before signing it, so tabled it for a later date.

Chris Cole feels that the septic pipe plumbing in the basement needs to be mapped. This requires a company such as Dorr in Manchester, who charges \$150 per hour for that work, for an estimated \$1000 to do the job. There are enough funds available in the budget for the project to do this work, so a motion was made and unanimously passed to spend up to \$1000 for septic pipe mapping.

Big Rock escrow account agreement- We have an agreement written up to set up an escrow account for the Big Rock pit reclamation. Bob Fisher has said the agreement as written is OK. Mike Bernhardt has requested that it be tabled until he is back in town. The selectboard has authority to accept an escrow agreement in place of a bond. A motion was made and passed unanimously to proceed with considering the escrow agreement. Kevin will email Mike the outcome of deliberations tonight.

A motion was made and unanimously approved to sign the agreement. The escrow is not in place until all parties have signed and the funds are cleared or certified.

New business-

Basic Emergency Operations Plan- A motion was made and unanimously passed to approve and sign the current plan. Annual approval is a requirement.

Electronic documents and communications- The town currently doesn't archive documents electronically. The selectboard needs to be careful that email communication doesn't violate open meeting laws.

Planning Commission appointment- After a discussion with her, the board appointed Marguerite Warner to the Planning Commission.

Melissa Hart asked for use of the Town Hall, without charge, for an eighth grade graduation party in June. The board unanimously approved the request.

Pingree Park- There has recently been damage to the road and park due to vehicles driving around during springtime soft ground conditions. Currently the gate is closed. We need to do some planning on how to manage the park this year to cut down on the amount of damage. Brad Pajala has volunteered to close the gate at night. Duane said he could open it in the morning on his way to work. Peter brought out an idea of moving the gate to the far end of the parking lot, and fencing or lining with stones the parking lot so no vehicles could get beyond that point.

Kevin will speak with Vermont State Police about pulling in there once in a while to keep an eye on the place.

There was discussion of forming a Town Parks Board to better look after the town parks.

Stratton Mountain School- They are looking for community service projects. We will look into whether work in the parks would fit their needs and ours.

AOT Annual Financial Plan- A motion was made and unanimously passed to sign it.

“Share the Road” signs- Kevin will follow up on this for West River Street.

Memorial Park- The Memorial Park board is asking for the town to do the mowing and trash pickup. The board feels that the road crew wouldn't be able to take on the mowing and Duane agrees.

Stone wall at the Town Hall- This has already been voted to be repaired. Kevin will contact “Brownie”, who has given us an estimate.

Bridge on Rte 121- There is question on whose responsibility this bridge is. It lies on the town line.

Dry hydrant program- A deadline is coming up to apply. No one has an awareness of any needs.

Town Road Standards- We need to take a look at our existing standards make some changes.

Meeting adjourned at 10:30.