

Town of Londonderry
Board of Selectmen
Monday October 3rd, 2016
Approved October 17, 2016

1. Call meeting to order

Board Members Present: Steve Prouty, Paul Gordon, Bill Wylie, Wayne Blanchard, Will Reed (arrived at 7:05 p.m.)

Steve Prouty called the meeting to order at 7 p.m.

2. Additions or deletions to the agenda

Irene Buyout Reuse Grant Extension – Approval and Signing – Town Officials Business

Arts and Historical Society presentation under Visitor's.

3. Minutes

- a. Approval of Regular Board Meeting Minutes – September 19th, 2016

Paul moved to approve the minutes. Wayne second. Motion passed with all in favor.

4. Select board pay orders

Passed around for review and signing.

5. Announcements/correspondence

Correspondence passed around for review.

- Tina announced that Pingree Park will be hosting a showing of the Jungle Book at 6:30 p.m. The showing is free.
- Paul advised on 10/12 at 7 p.m. there will an informational meeting from the Policing Committee to share results of the recent survey and answer questions regarding the contract as we reach the 6-month mark.

6. Visitors and concerned citizens

- Mimi Wright and Annie Campbell from the Arts and Historical Society received a call about the start of snowboarding 40 years ago. Jason Dreweck has designed a sculpture and is considering Londonderry or Stratton or Stowe as a host location, as a tribute to Jake Burton for creating the industry. Mimi was one of Jake's first employees. The statue will be coming to Londonderry as long as we have a location. Large cast-bronze size will be 30'x16'x9'. Location – Genser north side property seems to be the ideal location. Bill asked about the possibility of placing where the old shop use to be. Would be a draw for the community. Sharon has spoken with WRC and Two Rivers Commission regarding use of the Genser property. Two Rivers felt it was approval under the guidelines we have applied for with the existing property project. The only stipulation is a foundation for the sculpture that would meet flood regulations. Final location would depend on flood regulations. Plan will need to go through local permitting process. Funding is expected to be from global donations through the work of Jason. At the end, the statue would be owned by the Art an Historical society who would then be in charge of maintenance and insurance. That is the preliminary plan. Steve asked

about Ross Powers and honoring him. Mimi said he will be involved and that the artist might be willing to work with that idea.

Paul made a motion to indicate the Town's support for the Arts and Historical Society to peruse the 40th anniversary sculpture to be placed on the Genser property, subject to any and all restrictions that the property may be subject to once the town owns it. Bill seconded. Motion passed with all in favor.

7. Local Control Commission

a. Liquor License & Outside Consumption Permit – Magic Mountain Will made a motion to approve Ski Magic's liquor license application. Wayne seconded. Motion passed with all in favor.

Ski Magic, LLC – Paul noted that if all things work in their favor, we welcome a new group to Town and would like them to come in and talk with us on any plans they have or support they need.

8. Town official's business

a. Generator Grants – RFP

- Stephanie presented RFP drafts for the Twitchell Building and Flood Brook School generators for the emergency shelters. The town received funding from FEMA for this project, with a 25% match on each generator.
- The due-date was amended from 10/14 to 11/4, as well as seeking pricing for propane and/or diesel for the Twitchell Building, not just diesel. RFP will be sent to a few specific companies and then posted on the website and in the newspaper of record.
- Stephanie will ask Marble Valley Engineering to confirm new site for generator pad.

Paul made a motion to accept the RFPs for the Emergency Generators for the Twitchell Building and Flood Brook School as amended in the conversation. Bill seconded. Motion passed with all in favor.

b. Irene Reuse Buyout

- We received an Subgrant Agreement Extension from Two Rivers-Ottawaquechee Regional Commission for the work at 434 Main Street. According to Sharon it took a long time to get the property through the environmental clearing process, however it is not ready to go out to bid for landscaping work to be done in the Spring of 2017. There was discussion on some pines on the property and if they would be removed. Duane and Sharon will take about the Town assisting with their removal.

Will made a motion to approve the addendum extending the Subgrant Agreement from September 30, 2016 to June 30, 2017. Paul seconded. Motion passed with all in favor.

9. Transfer Station

a. Paul shared that Esther, Duane, Steve and Keith met with Wade Masure from VLCT Loss Control. He is preparing a report regarding safety and loss control at the Transfer Station. He has provided a waiver template and

application template – Paul will send a draft out ahead of the next meeting. Ideally it would be for all Town volunteers to ensure we are covered accordingly. Duane said that an issue regarding fire extinguishers might come up, however he is already correcting this issue. There will be three. Monthly inspections by staff will be required.

- b. Steve said that there has been some discussion in the past regarding raising Sam Duffy's hourly rate by \$1.00, as he started a lower rate than usual starting pay rate, due to it being a trial-position. This would amount to \$70 over the rest of the year and according to Tina the funding is available.

Steve made a motion to increase Sam Duffy's pay by \$1 an hour, effective immediately. Wayne seconded. Motion passed with all in favor.

10. Roads and bridges

a. Updates

- Duane shared information he received for speed notice signs which are less expensive of an option than a cart. Stephanie noted that as we approach budget season if there is desire to purchase.
- Work near the transfer station was done as the transfer station backhoe has not been repaired yet and they are trying to work together to accommodate both department's needs. The pump ended up needing to be replaced at a cost of \$1600. If the part is available early, Steve will travel there to pick-up.
- Matthew Rawson began today.
- Duane Mentioned the idea of being a spare driver to other applicants and have not heard anything back yet. He will reach back for a final answer.
- Oil undercoating of trucks will be done tomorrow and will soon prep trucks for the winter.

b. Access Permit – Adamson

- Duane has looked at it. No issues. Steve said line of sight will be improved from existing driveway.

Bill made a motion to approve the Access Permit. Paul seconded. Motion passed with all in favor.

c. Opening of Line Striping bids

- None have been received. Duane will make some phone calls to inquire. Steve, Bill and Will had some thoughts on places that might be interested and will connect with them and/or Duane on it.

11. Old business

a. Town Office Cleaning

- Paul said something needs to be done. Steve asked about available funding. Tina advised in the past we were pay \$60 every two-weeks for Twitchell Building and Town garage, without the garage, it would likely would be \$45 or so every two-weeks. Will asked about process – hire or do a RFP to contract. Workers Comp coverage is required, meaning will either be an employee or have to carry their own. Paul said that some things need to be done weekly and others can be done bi-weekly. Stephanie will draft an RFP for consideration at the next Select Board meeting.

b. TOPP

- Stephanie confirmed the decisions of the Board against a map from Marble Valley Engineering. It was confirmed that they were aware it was not in ADA compliance as they wish to get the basement dry prior to making other decisions on moving forward.

c. Salt/Sand Shed

- The board had a discussion about well log, bedrock geology review, well testing of locations 1,000' radius of the shed site including in the proposal from Waite-Heindel for \$1,540.

Will made a motion to move forward with the letter of engagement from Waite-Heindel at a cost of \$1,540 to be paid for from Highway surplus funds. Paul seconded. Motion passed with all in favor.

- Bill discussed that he has looked at some figures for different types of buildings. Foundation type was discussed and that blocks may not be as stable as poured walls. Paul said all indications on the fabric roof style buildings would be block or poured to 8' high. Lowering wall height equates to reducing the height of the dome of the building and thus creating less capacity. Engineering will still need to be done for the building and site. If we want to look at a 6' wall, then we need to see what that reduction would be and would it be sufficient still. Steve thinks regardless of building type, going with poured concrete would be ideal. The Board was in agreement. Final decision will be made once all pricing is looked at.
- Blair Enman Engineering – location options and would like to hold a site visit to look at and discuss. Site visit was set for Thursday October 14th at 12 p.m. An alternate date of 10/13 at the same time was selected. Paul will confirm with Blair Enman Engineering as to which date will work.
- Duane had questions on wall size and soil cuts. This will depend on if we build into the bank more, or less. The further in the more excavation cost. He recommended eliminating option 1 from Patrick Griffin's suggestions from the 9/14/16 email as wall sizes would be different. Paul reminded all figures we have used to this point for comparison is an 8' wall. Option 2 does align with this. Duane suggested build it out from the hill, and put in a new driveway given the flat area around the building that would be needed. No decision on these options was made.
- Bill asked about holding capacity. We would still need three deliveries of salt with this shed size. He asked about using brine more or instead. Duane said it cannot be used alone and we do have 6,000 capacity of this. Using it alone does not approve effective unless mixed with salt.
- Paul asked Bill to get the pricing from the concrete company he spoke with for 8' walls versus 6' wall.
- Paul also received an estimate on solar for \$12,800 which would run the heater and lights and would work even if there were a few days without sun. He will forward to the Board. There will be further discussion on this in the future.

12. New Business

a. Phoenix #6 Auxiliary – Halloween event

- Members of the Phoenix #6 Auxiliary – hosting a kids Halloween party on 10/22 from 12-4 p.m. at Town Hall building. Will put out

cones in the road and allow parking at the Town Hall lot and church, knowing they cannot park on the road. Paul said to coordinate with the church regarding chairs and tables – already spoke with Tina and will be all set. This is separate from the Trunk or Treat event (which will be on Halloween).

Will made a motion to approve the facility use agreement for October 22 from 2 to 4 p.m., with the guideline that they arrange for appropriate parking. Wayne seconded. Motion passed with all in favor.

- b. Special appropriation process
- Budget time last year the Board had interest in looking at a petition process for special appropriations versus the requests being submitted and reviewed by the designees. We have received our first request, and therefore should make a decision in order to advise the agencies and organizations accordingly. Tina has received additional ones and as she will have payments going out to those who were approved this year and if we are changing our process notice could go out in the mail with these.
 - Steve said some items were brought up as concern by voters and the Board. Paul said he had concerns on financials and only submitting profit and loss. Stephanie suggested that we make it so that we can request their organizational 990. Tina will write a letter that indicates that when submit their request, they need to submit their 990.

13. Adjourn

Will made a motion to adjourn. Wayne seconded. Motion passed with all in favor.

Meeting was adjourned at 9:12 p.m.