

## SELECTBOARD MEETING MINUTES

December 16, 2013

Present: Jim Ameden, Steve Prouty, Paul Gordon, Peter Pagnucco, Bob Cowles, Kevin Beattie, Duane Hart, Garrison Buxton with GNAT TV, Pat Wilkins, Kelly Pajala, Esther Fishman, Trevor Mance, Sharon Crossman, Larry Gubb

Meeting called to order at 6:00 PM.

From 6:00 to 7:00, the selectboard worked on finalizing 2014 budget numbers.

**Announcements-** Kevin passed around some general correspondence.

**Pay orders** were signed.

**Hunter Excavating crushing-** Pat Wilkins delivered a letter to the selectboard, which Jim Ameden read to the board. The letter states that Hunter Excavating is operating a gravel crusher at their business location on Route 100, and Pat doesn't believe they have a permit for that operation. The board was informed that this matter has been brought to the attention of Zoning Administrator Paul Dexter, and he has contacted Hunter Excavating. Kevin will follow up with Paul to check on the status of the matter.

**Parks-** Kelly reported that the Parks Board has raised \$18,500 toward the match funding for the new playground equipment.

**Town Clerk term-** Kelly requested that the selectboard include an article in the 2014 Warning to return to a three year term for Town Clerk. Jim Wilbur stated that it would be best to return to a three year term for the Treasurer as well. A motion was made and unanimously approved to include an article in the 2014 Warning to return the Treasurer and Clerk terms to three years.

**Transfer Station items-** Esther and Trevor Mance attended to discuss a couple of items:

**Tipping fees-** After some discussion, Esther recommended increasing rates to the following:

Up to a 13 gallon trash bag-	\$1
Up to 30 gallon-	\$3
Up to 55 gallon-	\$5
C&D "light"-	\$30/yard
C&D "heavy" (shingles, etc.)	\$50/yard

A motion was made and unanimously passed to adopt the above rates effective 1/1/14.

**Food scrap program-** We did not get the grant that Esther applied for to promote the food scrap program. Consequently Esther is asking to include \$1000 in the Transfer Station budget. TAM will match that amount for the startup funding for the program, and Esther will look for another \$500 from other local sources. An analysis of the revenue and costs for running the program indicate that the net cost will be about \$300/month. Due to the investment in equipment, after a six month trial period we would be committing to a five year program.

No action was taken at this meeting and it will be considered at the Jan. 6 meeting.

**Planning Commission request- Warning Article-** Sharon and Larry asked if the board would include the following article in the 2014 Town Meeting Warning:

*"Will the Town support continued planning for the reuse and redesign of the five buyout properties beyond the minimum standards required by the FEMA*

*buyout program, including (pursuit of) available grant funding options for final design, engineering and implementation ? "*

No action was taken at this meeting. The selectboard will be approving the Warning on January 13, and this proposed article will be considered.

**North Derry "Shoe Barn" mural status-** The town has received sponsorship money from the Thrifty Attic and the Rotary Club to help defray the cost of materials. Garrison Buxton asked if the town could move away snow from in front of the wall. Duane said he would need to check with VTrans since it's in a state right of way.

**Minutes of the December 2nd meeting** were approved and signed.

### **Roads and bridges-**

**Access Permit on Spring Hill Road-** An application was submitted by Jock Harvey for a logging access but the landowner wants to keep it as a permanent access. Duane and Steve have inspected the site. A motion was made and unanimously passed to approve the permit for a permanent access.

**Broken centerbolt on the '02 Mack-** Being repaired.

Duane let the board know that our new road employees are doing well.

**Liquor Board-** None.

### **Old business-**

None.

### **New business-**

**Appropriations approvals-** A motion was made and unanimously passed to include the following requests, contingent on receiving financial information from each organization, for the following, to be included in the 2014 Town Meeting Warning:

Connecticut River Transit-	\$1000
Senior Solutions-	850
RSVP-	415
Youth Services-	315
Women's Freedom Center	800
SEVCA	1700
Historical Society of Windham Cty.	250
Mtn. Valley Community Challenge	1500
West River Sports Assoc.	2435
The Collaborative	750
Neighborhood Connections	5000

**Candidate's Night-** The board set a date of February 11 at 7:00 PM for Candidate's Night. Kevin will check with Mike Bernhardt to see if he would chair the meeting as in the past. The Planning Commission would like to hold an informational meeting for the Town Office Planning Project immediately after Candidate's Night is done.

**Selectboard meeting schedule in January-** Due to the Martin Luther King holiday and the scheduled decisions for Town Meeting, the board set the regular selectboard meetings for Jan. 13 and Jan. 27. There will also be a meeting on Jan. 6 to primarily work on and finalize the budget.

**Road and Bridge Standards Certificate of Compliance-** The board signed this document to be sent back to AOT.

**Payroll and pay orders procedures-** With the new outsourced payroll service starting Jan. 1, the board discussed how to get pay orders signed on Mondays. The board has previously taken action that one selectboard member can sign the payroll orders, and will continue this practice.

**Zoning permit and warning fees-** A motion was made and unanimously passed to implement a “Warning fee” of \$120 per permit application to cover the cost of posting notice for hearings. This fee will only be imposed when a public hearing is required to grant a permit.

**Town Officer’s potluck-** The board agreed to set a date of January 28<sup>th</sup> for the annual event.

**Meeting adjourned at 9:00**