

## SELECTBOARD MEETING MINUTES

June 1, 2015

Present: Jim Ameden, Steve Prouty, Paul Gordon, Cathy Aragi, Wayne Blanchard, Kevin Beattie, Duane Hart, GNAT TV, Tina Labeau, Dick Dale, Colleen Gometz, Tom Buchanan, Matt Mann, Susie Wyman, Pam Ameden, Sharon Crossman, Oliver Olsen, Kelly Pajala

Meeting called to order at 7:00 PM

**Additions and deletions to the agenda-** Meeting with Sheriff Keith Clark was cancelled. He will be at the 6/15 meeting.

**Correspondence-** The following correspondence was passed around: Brookfield Service generator advertisement, Windham-Windsor Housing Trust newsletter, Czapla waste water permit

**Announcements-** Hazardous Waste Day June 6<sup>th</sup> 9-1 at Flood Brook, public meeting on suspicious fires on June 8<sup>th</sup> at the Town Hall at 7:00 PM, Beautification Committee met on 5/20, flags were up on North Main Street before Memorial Day, SeVEDS meeting, grievance day Friday, June 12<sup>th</sup>, numerous recent break ins in the area.

**Pay orders-** Pay orders were signed.

### Visitors and Concerned Citizens

**Capital improvement planning-** Matt Mann from the Windham Regional Commission has approached Londonderry and Weston about furthering their efforts for financial planning over a five or longer number of years. The board discussed with him the pros and cons of maintaining a fluid planning process that can be continually adjusted over time, or adopting and committing to a more formal plan. It was discussed that the Planning Commission should have involvement in the process.

**Middletown Road study-** There will be a meeting on July 8<sup>th</sup> with Town officials, Windham Regional Commission, and VTrans engineers to kick off a safety study of Middletown Road, including the intersections at each end. Middletown Road was selected for funding this study and for implementing subsequent safety improvement recommendations through the High Risk Rural Roads program. It is optional for the Town to implement any or all of the recommendations that result from the study. Traffic counters will be put out sometime soon.

**Buyout projects-** Members of the Parks Board and the Planning Commission both attended to discuss plans for three FEMA buyout properties. The selectboard previously approved applying for grants for design and implementation of improvements to the properties. The Windham Regional Commission worked with the After the Flood group

to come up with potential designs. At this point questions posed by the selectboard include: Will these properties be designated “parks” once they are improved? If so, is the Parks Board responsible for future management? What are the essential elements of the final design? How will ongoing maintenance be funded? The Parks Board and the After the Flood group will meet again to work toward agreement on design. No action was taken at this meeting.

Paul complimented the Parks Board, the After the Flood group, and the Planning Commission for all their work.

**Other parks items-** Kelly reported on status of the dog park and Family Fun Day.

**Public meeting on 6/8 for suspicious fires and recent break ins-** Oliver Olsen spoke about plans for this meeting.

**Minutes-** A motion was made and unanimously passed to approve the minutes for the 5/18 meeting.

### **Roads and bridges-**

**Overweight Permits-** Applications were unanimously approved for Big Rock Gravel and Hunter Excavating. An application from Cardinal Logistics was tabled again due to not receiving an insurance certificate.

**Rte. 11 VTrans project near Flood Brook School-** At the meeting held today, it was indicated that the Town would receive some maintenance funds for the extra wear on town highways used as local detours while Rte. 11 is closed.

**Repaving of Winhall Hollow Road** was started on Friday and is ongoing.

### **Transfer Station-**

Employee reviews are scheduled for June 15<sup>th</sup> before the regular selectboard meeting.

Several items will be discussed at the next meeting, including cash management and policy on charging nonprofits.

**Liquor Board-** None

### **Old business-**

**Champion fire truck lease, meeting-** Jim will call Champion fire officers to schedule a meeting, Kevin will email out a summary of items to be included in a lease agreement.

**Mountain Lake Road improvements for use as a detour-** The board discussed and finalized a written description of the improvements to be made, to be distributed at the

public meeting on 6/2. A motion was made and unanimously passed to approve the description.

### **New Business-**

**Garage floor drain closeout-** A motion was made and unanimously approved to sign a form closing out record of the floor drain that existed in the old garage.

**Policies development-** The board discussed which policies to work on at the Special Meeting tomorrow night. They will concentrate on the Drug and Alcohol Policy and the Personnel Policy.

**Town Administrator-** A motion was made and unanimously passed to accept with regret a letter of resignation submitted to the board by Kevin Beattie. In the letter Kevin offered to continue working as needed while a transition is taking place. There was discussion of proceeding with a replacement. The board is reviewing the job description to determine whether changes should be made before advertising the position.

**Memorial Parks Board-** The Memorial Parks Board will be invited to a future meeting to discuss compliance with open meeting laws and other items.

At 10:00, motion was made and unanimously passed to go into executive session for employee matters.

Came out of executive session at 10:18.

A motion was made and unanimously passed to raise the hourly rate for Nick Doane by \$1.00/hour, and raise the hourly rate for Duane Hart \$.50/hour.

Meeting adjourned at 10:20.