

Town of Londonderry
Board of Selectmen
Minutes
Monday July 18th, 2016
Approved August 1, 2016

1. Call meeting to order

Chairman Steve Prouty called the meeting to order at 7 p.m.

Board members in attendance: Steve Prouty, Paul Gordon, Bill Wylie, Wayne Blanchard, Will Reed.

Staff in attendance: Stephanie Thompson, Duane Hart

Others in attendance: Brian Alexander, Bruce Fauman, Dick Dale

2. Additions or deletions to the agenda

Correction of Brian Alexanders name from Kevin Alexander, and the addition of the acceptance of a letter of resignation under c) Town official's business.

Paul made a motion to approve the correction and addition to the agenda. Wayne seconded. Motion passed with all in favor.

3. Minutes

a. Approval of Regular Minutes – July 7, 2016

Paul made a motion to approve the minutes. Wayne seconded. Motion passed with all in favor.

4. Select board pay orders

Passed around for review and signing.

5. Announcements/correspondence

- Passed around for review.
- Paul updated that there are website login difficulties and we have not been able to update since July 5th. Minutes and agendas are available at the Town Clerks office. Resolving the issue is in process. The new server and backup system has gone smoothly, and we are unable to determine what the current glitch is that happened around July 7th. Dick Dale noted that there are some committee minutes that are missing from April. Paul said as he announced previously to advise him and he will make the correction once we are able to access the site.

6. Visitors and concerned citizens

7. Town official's business

a. Elect a Board Chairman

- Steve said he wanted to have another vote on it now that we have a full board, as he stepped in after Jim's departure as Vice-Chair.
- Stephanie opened the floor for nomination. Will nominated Steve Prouty. Bill seconded. Noting no other nominations, nominations were closed. All voted in favor to vote Steve Prouty a Chairman.

b. Pond Street Tree – Brian Alexander

- Steve advised we had received a complaint from a resident on Pine Tree Hill and the Rural Mail Carrier. There is a thorny apple tree growing close to the corner (about 20' Brian said) of his property. Steve said we believe it was in the Town right of way. Brian disputed this and that the mail box was in the right of way, and that it was measured with Duane on site. It is a two-rod road. Steve thought it was a three-rod road as they couldn't find a pin. Will asked if he was talking about the trunk or the crown. Brian said that the trunk is on his property, and the crown goes over the town road. He said this is about a mailbox, put on his property, which he did not approve. He said if it was put where the others are, it wouldn't be an issue. He said he visited the Post Office and needs to go back and talk to them about relocating. Will said the branches impede into the Town road. He said he has no issue doing the necessary trimming. Brian noted that there is a dead tree in the town right of way across the street that has not had anything done with it for many decades. Brian said he heard someone was going to cut it down. Steve advised that was nothing that came from the Board. Steve outlined the information from the VLCT handbook regarding trees and road width. Steve said if he is willing to have it trimmed by the Town, with his supervision that would be good. Brian agreed.
- Regarding the dead pine on Town land, Duane said they could fall the tree into the pond, otherwise they would need to bring someone in. Duane said there is money in the tree budget for that type of thing.

Will made a motion to trim the thorny apple tree with Brian's supervision and get a price to take down the Town's pine, coordinated by Duane. Bill seconded. Motion passed with all in favor.

c. Acceptance of Letter of Resignation

The Board received a letter of resignation from Dodie Crossman from the position of Assistant Town Clerk.

Paul moved to accept the July 15th letter of resignation from Dodie Crossman from Assistant Town Clerk. Will seconded. Motion passed with all in favor.

Steve noted thanks to Dodie for her service and that she would be staying on as Lister until March Town Meeting.

8. Transfer Station

9. Roads and bridges

Updates

- Duane noted that he is on vacation currently but got back in to Town last night and checked in with the staff and the work plan, and things seem good. He noted there have been some sign thief's, and another sign, Carly Lane is missing. He noted we had money in the budget to cover some speed limit signs, but this will tap into that to replace the ones that are being stolen.

- Roadside mowing has started. There were some issues with the mower. Steve noted he went and got some parts that were needed for it. Bill asked how old it was – about 30 years. With the part of finally fix it right, the cost would be about \$5,000. Bill said we should look ahead to next year that it might be time

to purchase. The current tractor couldn't handle the arm style mower, but is the same age as the mower. Will said it sounds like it would make sense to replace them together. Reviewing the contracting price again would be worth-while too, Steve said.

- Steve said when you look at the rain we have had this week, we have had very minimal loss of gravel which speaks to the quality of our roads and storm-water runoff and the scraping of the roads that the Highway crew does.

10. Old business

a. Salt/Sand Shed

- Steve met with Heather, Zoning Administrator, and she was not sure what we needed for permits. It is located in an R1 zone and she will be meeting with Sharon Crossman by the DRB meeting on July 20th, to provide use more info on what we need and timeframes.
- Steve and Paul plan to attend the DRB meeting on the 20th at 7 p.m.
- Bill commented that going back to when he was a Selectmen in the past, they did a visit to Shrewsbury to see a shed, and everyone thought it was a good idea, with radiant heat, etc. He said he brought in a lawyer and said he could build the building for \$345,000 and no one wanted to do it at that time. He said the location at that time being considered was about the same location as what the maps are that we are working off of.
- Paul said he believes that the Town looked into all options for the Town Garage, and the vote of the Town was to put it where it is currently.
- The board will revisit at the next meeting after the DRB meeting and advises what is needed.
- Bill said that we should contact the State and ANR sooner as they can be brutal in their regulations. He asked if there were documents around footage from the river, etc. He thought there were restrictions and that was why it was pushed back into the hill on that site. He noted the ANR map of the area and there are wetlands we will need to be careful of as well.
- Duane reminded the Board that it can take a while to get set up and we need to remember that.
- Dick Dale said there was past discussion to re-zone by the Planning Commission as municipal, and it was demand not necessary at the time. Dick said that the Board could task the PC with reviewing this again.

11. New Business

a. Solar Off-taking opportunity

- Paul would like to have the group present prior to taking to the Town Attorney.
- Will said if we could get them to an upcoming meeting and present that would be good.
- Stephanie will try to get the company to attend the August 1st meeting.

12. Executive Session – Personnel Discussion

Will made a motion to move into executive session. Bill seconded. Motion passed with all in favor. The Board moved into Executive Session at 7:53 p.m.

The Board moved out of Executive Session at 8:38 p.m.

Bill made a motion to request that Duane Hart provide his letter of resignation to the Select Board by Monday August 1st, 2016, to provide the Town adequate time to fill the vacant position. Will seconded. Motion passed with all in favor.

13. Adjourn

**Paul moved to adjourn. Wayne seconded. Motion passed with all in favor.
Meeting was adjourned at 8:43 p.m.**