

## SELECTBOARD MEETING MINUTES

November 3, 2014

Present: Jim Ameden, Steve Prouty, Paul Gordon, Bob Cowles, Kevin Beattie, Duane Hart, GNAT TV, Dick Dale, Tina Labeau

Meeting called to order at 7:00 PM.

**Additions and deletions to the agenda-** The following items were added to the agenda: executive session at the end of the meeting to discuss an employee matter, budget meeting scheduling, dog issue at Magic Circle

**Pay orders** were signed.

**Announcements and correspondence-** Misc. correspondence was passed around. Town Officers potluck on Wed. 11/5, election day Tuesday 11/4, Larry Daly funeral Tuesday, 11/4.

### **Visitors and Concerned Citizens-**

**Damaged buildings in South Londonderry-** Dick Dale asked about the status of two buildings in South Londonderry, the Melendy building and the burned Twitchell building. The Melendy building is currently being demolished. The Twitchells have not made a decision about the future of the burned building.

**Minutes of the October 20th** were approved and signed.

### **Roads and bridges-**

**Overweight permit-** A permit was unanimously approved for Pitre Logging.

**Pay rate adjustment-** A motion was made and unanimously passed to raise Nick Doane's pay rate by \$1/hour, retroactively effective to October 20<sup>th</sup>.

**Training-** All three road crew members will be attending a training session on November 14<sup>th</sup>. There is a webinar on salt usage on the same day that Kevin and Steve will participate in.

**Winter prep-** Trucks are ready for winter operations.

**Paving-** The bill came in at \$5000 less than the bid.

**Repairs-** The F-550 will be going to the shop for some repairs. The backhoe is currently apart and waiting for parts. The grader needs some work, will be done in house.

**Road crew winter prep meeting-** A meeting was held this morning for full time and fill in employees. Duane is going to try a rotating responsibility for checking roads on weekends.

**Garage interior painting-** Bacon Painting is very busy so the work is not scheduled yet.

**Liquid chloride treatment-** Duane has a price of \$2440 to equip a truck for winter usage of liquid chloride. He isn't asking to make the expenditure at this time.

**Vacation time-** Donny Lafogg has asked for vacation time in the month of November. Duane asked the board to approve it since it falls within the winter time period when vacation time isn't normally approved. A motion was made and unanimously passed to approve the request with the stipulation that he be available to work in the event of a storm.

**Guardrail damage-** An accident caused \$1700 damage to a guardrail on Spring Hill Road. We will be making a claim on the motor vehicle operator's insurance.

## **Transfer Station-**

**Open hours at the Transfer Station-** Paul Gordon advised to skip conducting the public survey that was planned. Hour changes were discussed that would have the recycling hours match the open hours for the transfer station. A trial period for Sunday hours was also discussed.

**Plowing and sanding bids-** A motion was made and unanimously passed to advertise an RFP for plowing and sanding at the Transfer Station, with the contract starting December 1.

**Liquor Board-** An application was approved and signed for The Mill Tavern.

## **Old business-**

**Meeting with the Winhall Selectboard-** The Londonderry board is agreeable to meeting with the Winhall Selectboard on December 3<sup>rd</sup> to discuss police coverage in Londonderry.

**Community Resilience Organization project-** At this point we have one volunteer for the five person committee. Discussion was tabled until we see if we can find more volunteers.

**Magic Circle dog issue-** Owners of possible problem dogs have all received letters from the Town with a copy of the ordinance. If the problem is still persisting, the next step would be enforcement action. Kevin will speak with Pat Salo about enforcement procedures. No further action was taken.

**Budget meeting schedule-** Department meetings will be set up on 11/10, 11/11, and 11/24.

**New business-**

**Community calendar-** Kevin proposed a community calendar on the website where community events and meetings could be posted. The primary intent would be to help avoid schedule conflicts for community wide events. We will work on establishing the calendar.

**Paydata-** Tina proposes to stop using Paydata as a payroll service at the end of the year. We can do the payroll in house using the NEMRC system, which we use for all our other record keeping. A motion was made and unanimously passed to stop using Paydata at the end of the year.

**Health insurance coverage-** Kevin advised the board that health insurance costs will be going up about 7.5% in 2015. This will be looked at more closely during the budgeting process and no action was taken at this time.

**Executive session-** At 8:25, a motion was made and unanimously passed to go into executive session to discuss employee matters.

Came out of executive session at 8:55.

**Meeting adjourned at 8:55.**