

Londonderry Community Resilience Organization
Minutes - September 22, 2015

Present: Jennifer Probst, Fred Probst, Kevin Beattie, Dick Dale, Bruce Frauman

Meeting called to order 5:07 by Bruce Frauman.

Bruce Frauman and Dick Dale voted to approve the revised minutes of Sept. 22, 2015.

Dick said the Londonderry Select Board approved unanimously and thus endorsed, our proposal to distribute the draft Emergency Preparedness Inventory to the Londonderry population as our Phase One plan. It was moved and accepted to add language indicating approval by the Select Board to the Inventory as well as to return the Inventory to the Town Offices or to the Mighty Londonderry g-mail site if in PDF form. It was also agreed to distribute to Neighborhood Connections, the Baptist Church, the Congregational Church, and the fire departments. Darcy will also publish an article about the CRO and the Inventory in the October 2015 Londonderry Monthly. The Inventory will also be published on the town website. Later in the meeting it was suggested that Inventory forms might go home with Flood Brook students as well. Later, Dick said he would distribute the Inventory at the last Farmer's Market on October 10.

Dick noted that the Londonderry CRO is ahead of other towns in collecting information on vulnerable populations. Kevin will contact other towns who have collected such information and ask what fields have been collected, how was it collated, and what database or spreadsheet was used. Kevin later said he would ask Alyasa Sabetto, a planner for the Windham Regional Commission who else has a vulnerable population data base.

Dick said that in his conversations with Peg Elmer Hough, CRO Director, that it is better to launch a project, collect data, and work out problems as they arise, than wait to work out all possible problems. In short: do not overthink.

Discussion on the data base ensued. Dick estimates a maximum of 5000 records with about 30 fields per record. This is relatively small. Differences between Microsoft's Access at \$109 per user and Filemaker at \$329 per user were discussed. As far as we know, Access is a little more cumbersome and difficult to get reports out of. Dick recommends three to five people being licensed: Dick Dale, Kevin Beattie, Steve Prouty (Health Officer) at least.

Discussion of grants and fundraising followed. Dick estimates asking for \$1500 for data software. Printing costs could be spread out between the town and

churches. Jennifer suggested bringing in paper and ink to replace that which is used by our printing needs. We plan to start with an initial run of 500 copies of the Inventory. We might also ask for about \$1000 to cover printing costs. We can apply to the Thrifty Attic and Stratton Foundation in addition to forces provided by CRO. Kevin said we could use the printer in the town office for up to moderate amounts of copies.

Dick mentioned asking the town for some money from its budget. Kevin said the process starts in November. There is also no town Emergency Management Director budget in Londonderry.

It was decided to defer making the choice of a particular data base to a later meeting, when more members are present.

Kevin brought attention to another organization: Resilient Vermont with its own website with lots of information.

Bruce asked who was qualified to help residents prepare an emergency plan or how we could be trained. Kevin, Fred, Jennifer, and Dick all said they had relevant experience.

It was moved and approved to accept the Inventory with the addition of two statements about Select Board approval and where to return hard copies. It was also moved and approved to change the word "my" to "an" in the second question. It will now read: "I would like to meet with someone to discuss an emergency plan and preparedness."

It was suggested we include smoke detectors and fire extinguishers in Phase Two.

The CRO Londonderry Profile was discussed. It was agreed to delete the reference to the dam, but otherwise approved.

Bruce said he agreed with Dick that the original CRO assessment could be distributed in March and April of 2017 in conjunction with discussion of a revised town plan.

The next meeting was set for Tuesday, October 13 at 5:30 pm at the town office building. Note time change.

The meeting was adjourned at 6:00 pm.

Submitted by Bruce Frauman September 25, 2015

