

Town of Londonderry
Beautification Committee
Meeting Minutes September 30, 2015

Present: Paul Gordon, Helen Hamman, Berthe Cowles, Martha Dale

Excused: Carol Ann and John Jopling, Robert Cowles

Absent: Susan Wyman

The meeting was called to order by Berthe at 3:35pm.

The minutes of the August 20, 2015 meeting were moved, seconded and voted approved by the members.

Town triangle plantings: Helen reported that Rugg Valley Landscaping will do a fall cleanup in the town triangle, sometime in the next couple of weeks. They have been contracted to do the work for \$228. A request for proposals (RFP) will be issued in the early spring for spring preparation work by a landscaping company.

Bulbs will be ordered for the triangle and planted during the week of October 26th by committee volunteers. 225 white daffodil bulbs will be ordered – with approximately 125 for the triangle and 50 each for the base of the town entrance signs on the east side of town on Rt. 11 and at the sign in the D. Lasker field on the north side of town on Rt. 100.

Flags: Joel Kuhlberg from the Rotary has indicated that the flags will be taken down after October 12th and stored in his garage for the winter.

Bridge boxes: A RFP has been drafted for the planting of the bridge boxes for 2016. A few edits were suggested, which will be incorporated into the final document. Berthe will distribute the RFP to local landscapers shortly. The committee also discussed how this year's boxes have been faring. Thanks to the hard work of the watering crew, the boxes have continued to look beautiful and fingers are crossed that they will last through Columbus Day weekend. Skip Raymond will be taking them down shortly thereafter and they will be stored in the town garage.

Town entrance signs: Martha noted that she will do trimming at both the Rt. 11 west side of town sign and at the Rt. 11 east side of town sign. The conversation earlier in the meeting about daffodils in the triangle led to the idea that two of our entrance sign sites would benefit from spring bulbs. Martha and Helen will do the planting when the bulbs arrive later this month. It was suggested that for autumn decorations at the signs, ornamental kale should be planted.

Other business: Committee members talked about a possible survey on the town website that would solicit ideas from the community about further beautification efforts that the committee

could undertake in the future. Instead of using the website, an article will be drafted for the next edition of the monthly newsletter that asks readers to submit ideas. Martha will investigate how to channel these ideas to the committee.

The committee reviewed the procedure for handling any bills that are generated for work by the committee. Tina LaBau, town bookkeeping specialist, will be notified by a committee member of any expected bills. Tina also suggested that the vendor write on the bill that work was performed on behalf of the Beautification Committee.

The next meeting of the Beautification Committee will be Thursday, October 29th at 11am in the Twitchell Building in S. Londonderry.

There being no further business, the meeting adjourned at 4:40pm.

Respectfully submitted,

Martha Dale